



ASHANTI AND SOUTH WEST
DISTRICT ASSEMBLY

P.O. BOX 9,
MANKRANSO-ASHANTI

Kindly quote the number and the date in care of reply

Our Ref. No.: SE/105/2022

Your Ref. No.: _____

Date: 02/11/2022



**SUBMISSION OF APPROVED 2023 ANNUAL COMPOSITE ACTION PLAN AND
BUDGET.**

We submit, herewith, a copy of the 2023 Annual Composite Action Plan and Budget for your study and necessary action.

**JOSEPH FRIMPPONG BONSU
THE DISTRICT CHIEF EXECUTIVE**

**THE REGIONAL MINISTER
ASHANTI REGIONAL CO-ORDINATING COUNCIL
KUMASI**

DISTRIBUTION.

ALL DPCU MEMBERS

ALL ASSEMBLY MEMBERS

THE CHAIRMAN OF AREA COUNCILS

(MANKRANSO, KRANTORI, OKYERE AMPEM, DOMEABRA & BONE)



**ASHANTI
REGION**

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DPCU MEMBERS

District Budget Analyst
District Director, Finance Department
District Director, Health Department
Director, Department of Education, Youth and Sports
District Director, Department of Agriculture
District Officer, Department of Trade and Industry
District Officer, Physical Planning Department
District Officer, Human Resources Department
District Head, Works Department
District Director, Social Welfare and Community Development
District Officer, Disaster Prevention and Management
Department
District Director, Natural Resources and Conservation (Forestry)
District Director, Information Service Department
District Officer, NCCE
Assistant Director IIA
District MIS Officer
Head, Environmental Health Unit
District Procurement Officer
District Internal Auditor
District Statistician
District Officer, Non-Formal Education Unit



REPUBLIC OF GHANA

MINISTRY OF LOCAL GOVERNMENT & RURAL DEVELOPMENT

AHAFO ANO SOUTH WEST DISTRICT ASSEMBLY

2024 ANNUAL ACTION PLAN

JULY, 2023

Prepared by: Planning Unit

Approved by: General Assembly

No.	Activities	Location	Output Indicators	Time Schedule 1 st 2 nd 3 rd 4 th	Indicative Budget (GHS)				Implementing Agencies	
					GoG	DGF	IGF	DACF	Donor	Lead Collab.
I. ECONOMIC DEVELOPMENT										
Department of Agriculture (DAD)										
1.	Purchase of office stationery and cleaning materials	Manikongo	Office stationery and cleaning materials purchased		1,950.00					AASW DA DAD
2.	Payment of Utilities for Electricity and Water	Manikongo	Utilities for Electricity and Water paid		1,250.00			500.00		AASW DA DAD
3.	Maintenance and running of official vehicle	Manikongo	Maintenance and running of official vehicle done		4000.00					AASW DA DAD
4.	Payment of insurance and roadworthy for official vehicle	Manikongo	Insurance and roadworthy for official vehicle paid		2000.00		2000.00			AASW DA DAD
5.	Maintenance of 13 motorbikes	Manikongo	13 motorbikes maintained		2500.00		2000.00	2000.00		AASW DA DAD
6.	Payment of Insurance for 13 motorbikes	Manikongo	Insurance for 13 motorbikes paid		2500.00		3000.00	2000.00		AASW DA DAD
7.	Purchase of fuel for field staff to carry out home and farm visits to educate farmers on improved crops and animal technologies	Manikongo	Fuel for field staff to carry out home and farm visits to educate farmers on improved crops and animal technologies purchased		4,500.00		11,600.00	3800.00		AASW DA DAD
8.	Purchase of 2 laptops computers	Manikongo	2 laptop computers purchased		8000.00		8000.00			AASW DA DAD
9.	Purchase of 2 tablets	Manikongo	2 tablets purchased				3,000.00			AASW DA DAD
10.	Organization and procurement of Kitchen equipment for WIAD activities	Manikongo	Kitchen equipment procured for WIAD activities				1000.00	3000.00		AASW DA DAD
11.	Conduct demonstration activities for agricultural produce	District wide	Demonstration activities for agricultural produce conducted		5,300.00		4,500.00	4,000.00		AASW DA DAD

12.	Organize 5 field days across the district	District wide	5 field days organized across the district				2000.00		AASW DA	DAD
13.	Equip veterinary lab to enhance running of a veterinary clinic	Mankranso	Veterinary lab equipped to enhance running of a veterinary clinic			1,000.00	1,500.00	1,000.00	AASW DA	DAD
14.	Conduct training programmes	District wide	Training programmes conducted				11,000.00	16,500.00	AASW DA	DAD
15.	Conduct veterinary surveillance on schedule disease of farm animals and rabies vaccination	District wide	Veterinary surveillance on schedule disease of farm animals and rabies vaccination conducted				3,500.00	3,500.00	AASW DA	DAD
16.	Implementation of PERD(raising of oil palm seedlings) and sensitization on bush fire and other climate related activities	District wide	PERD(raising of oil palm seedlings) and sensitization on bush fire and other climate related activities implemented				5000.00	200,000.00	AASW DA	DAD
18.	Participate in Quarterly RELC meetings at DADU	Mankranso	Participated in Quarterly RELC meetings at DADU					1,000.00	AASW DA	DAD
19.	Organize technical review and management meetings	Mankranso	Organized technical review and management meetings				2000.00	2000.00	AASW DA	DAD
20.	Data Collection on selected crops and market survey	District wide	Data Collected on selected crops and market survey				3,000.00	3,500.00	AASW DA	DAD
21.	Monitoring of AEA's and Agric. Activities	Mankranso	Monitored AEA's and Agric. activities				12,400.00	8,000.00	AASW DA	DAD
22.	Organization of Annual Farmer's Day	District wide	Annual Farmer's Day organized					100,000.00	AASW DA	DAD
SUB TOTALS						33,000.00	75,000.00	382,800.00		
1. ECONOMIC DEVELOPMENT										
TRADE AND INDUSTRY DEPARTMENT (BAC)										
23.	Basic community based training in Soap and sanitizer production	District wide	Training in soap and sanitizer Implemented					9,000		BAC
24.	E-commerce and marketing	Mankranso	E-commerce and marketing implemented						5,000	BAC
		Wioso								

33.	Training in Workshop Management and practices Kaizen Implementation	Kumasi	Training done in Workshop Management and practices Kaizen implemented						2,500		BAC
34.		Dunyam Nkwanta							4,000		BAC
35	Improve tourism potentials in the District	Deposo Meyasu No. 1	Tourism potentials	25,000.00						AASW DA	
36	Support to the Traditional Councils and festivals in the District		Traditional Councils and festivals in the District supported								
	Sub-Total GHIS			25,000.00				24,500.00	42,000.00		

No.	Activities	Location	Output Indicators	Time Schedule	Indicative Budget (CtS)					Implementing Agencies			
					1 st	2 nd	3 rd	4 th	GoG	DDF	IGF	DACF	Donor
2. SOCIAL DEVELOPMENT													
EDUCATION													
37.	Capacity Building for Newly/Mantrans Trained Teachers	Mantrans	Capacity building for newly trained teachers implemented						12,000.00		GES	AASW DA	
38.	Organise quarterly DEOC meetings.	Mantrans	Quarterly DEOC meetings organized					4,000.00			GES	AASW DA	
39.	Organize "My First Day at School" ceremony in schools	District wide	My first day at school ceremony organized						5,000.00		GES	AASW DA	
40.	Organize School and community SPAMs	District wide	School and community SPAMs organized					15,000.00			GES	AASW DA	
41.	Organise Independence Day Celebration for All Basic and SHS	District wide	Independence day celebration organized						20,000.00		AASW/D A	GES	
42.	Organize reading festivals to create awareness and encourage children to read	District wide	Reading festivals to create awareness and encourage children to read organized						20,000.00		GES	AASW DA	
43.	Provide incentive packages for teachers in deprived areas	District wide	Incentive packages provided for teachers in deprived areas					50,000.00			GES	AASW DA	
44.	Organise training workshop for SMCs on their roles in basic school management	Mantrans	Training workshop for SMCs organized						15,000.00		GES	AASW DA	
	MP's support to scholarships and Bursaries for brilliant students												

45	Organise STMIE clinics / fairs	District wide	STMIE clinics / fairs organized				24,000.00		GES	AASW DA
46	Support the payment of Scholarships and Bursaries for needy brilliant students	Selected communities	Payment of Scholarships and Bursaries for needy brilliant students supported				40,000		AASWD A	GES
47	Organize awards for best teachers and educational workers,	Markham's	Selected teachers and educational workers.				10,000.00		GES	AASW DA
48	Implement School Feeding programme	District wide	School feeding program implemented				50,000.00		GES	AASW DA
49	Provide 100 pupils furniture (Hexagonal set for KG)	District wide	Furniture provided				50,000.00		AASWD A	GES
50	Provide 100 pupils furniture (mono desk for JHS)	Selected schools	100 pupils furniture provided				120,000.00		AASWD A	GES
51	Organize inter-school sports and athletic competition (within and outside circuit and district)	District wide	Organized inter-school sports and athletic competition (within and outside circuit and district)				45,000.00		GES	AASW DA
52	Organize inter-school Culture competition (within and outside circuit and district)	District wide	Inter-school Culture competition (within and outside circuit and district) organized				25,000.00		GES	AASW DA
53	Promote Girls' week activities (use local radio/media programmes and civil society groups to advocate on the behalf of girls)	District wide	Promoted Girls' week activities (use local radio/media programmes and civil society groups to advocate on the behalf of girls)				12,000.00		GES	AASW DA

34.	Organise training workshop for SMCs on their roles in basic school management	District wide	Organised training workshop for SMCs on their roles in basic school management.					10,000.00		GES	AASW DA
35	Circuit supervision	District Wide	Circuit supervised					15,000.00			
36.	Organize capacity-building workshop for SHEP coordinators on sanitation, environment and safety system in schools	Marikam	Organized capacity-building workshop for SHEP coordinators on sanitation, environment and safety system in schools					14,500.00		GES	AASW DA
37.	Procurement of Sports Items		Procurement of Sports Items					50,000		GES	AASW DA
	SUB-TOTALS							1,140,000.00	129,500.00		
								0.00	2,627,800.00		

No.	Activities	Location	Output Indicators	Time Schedule				Indicative Budget (GHS)				Implementing Agencies		
				Schedule				DDF	IGF	DACF	Donor	Lead	Collab.	
				1 st	2 nd	3 rd	4 th							
2. SOCIAL DEVELOPMENT														
GHANA HEALTH SERVICE (GHS)														
58	Implementation of Health District Departmental activities, roll back malaria and immunization	Health District Wide	Conduct monthly malaria control and immunization activities					-					GHS	NGO
59	Support for Covid-19 response interventions	District Wide	Vaccinate 80% and above of the population against covid-19					-					GHS	NGO
60	Maintenance of Health Facilities in the District	District wide	Health facilities maintained										AASWD A	GHS
61	Provision of monthly support for the coordination and management of HIV/AIDS programs	District and wide	Monthly HIV/AIDS activities implemented										AASWD A	GHS
62	organization of 4 Educational Campaigns on causes and impact of HIV/AIDS and other STIs under behavior change communication	District wide	Risk communication campaigns on HIV/AIDS and STIs done each quarter										GHS	NGO
63	Chemicals and consumables		Chemicals and consumables							1,000		2,000	GHS	AASW DA
64	Supervision and Coordination of health activities and programmes District wide		Health activities and programmes District wide supervised							3,000		10,000		
SUB-TOTALS														

No.	Activities	Location	Output Indicators	Time Schedule	Indicative Budget (GHS)						Implementing Agencies		
					1 st	2 nd	3 rd	4 th	GoG	DDF	IGF	DACF	Donor
2 SOCIAL DEVELOPMENT													
SOCIAL WELFARE AND COMMUNITY DEVELOPMENT													
66	Create awareness in 2 communities and schools on sexual/Gender based Violence (SGBV) and provision of support services to victims of SGBV	District Wide	Sexual/Gender based Violence (SGBV) and provision of support services to victims of SGBV					2,000		4,000.00		SWCD	Central Admin
67.	Implementation of Persons with Disabilities activities under disability common fund, Livelihood Empowerment and LED activities, soap making, Dress making and hairdressing	District wide	Persons with disability activities implemented							240,969.06		SWCD	Central Admin
68.	Provision of social protection support to the vulnerable, excluded and marginalized persons under LEAP and other social interventions	Selected communities	Social protection activities implemented				2,700.00	-	-	-		SWCD	Central Admin
69	Training of 150 women in income generating activities, home management and child care in the district	Selected communities	150 women trained in income generating activities, home management				5,720.00		1,000.00	2,200.00		SWCD	Central Admin

70	Procurement of goods and services for justice administration, Community care and child right against the vulnerable	District Wide	Goods and services for justice administration, Community care and child right against the vulnerable procured						3,806.00	-	-	-	SWCD	Central Admin
71	Sensitization of 30 communities to engaging in community initiated self-help projects	Selected communities	30 communities sensitized on engaging in community initiated (self-help projects						3,200	-	-	-	SWCD	Central Admin
72	Sensitization of 20 communities on Gender Based Violence	Selected communities	20 communities sensitized on Gender Based Violence						2,700.00	-	-	-	SWCD	Central Admin and DOVVS II
73	Sensitization of 20 communities on child protection	Selected communities	20 communities sensitized on child protection						2,350.00	-	-	-	SWCD	Central Admin, Education and NCCF
74	Organization of stakeholders meeting in 10 communities to discuss community participation in developmental projects and programmes	Selected communities	Stakeholders meeting in 10 communities to discuss community participation in developmental projects and programmes organized						2,640.00	-	-	-	SWCD	Central Admin.
75	Sensitization of 15 communities on Teenage pregnancy	Selected communities	15 communities sensitized on Teenage pregnancy						1,500.00				SWCD	Central Admin
78	Handling and follow-ups on 120 case work with families	District Wide	120 case work with families handled						2,000.00				SWCD	Central Admin

79.	Monitoring and supervising the activities of 12 Day care centres	District Wide	12 Day care centres monitored and supervised				800.00	900.00		SWCD	Central Admin
80.	Sensitization of 20 communities on drug Abuse	District Wide	20 communities sensitized on drug Abuse				2,500.00			SWCD	Central Admin
81.	Sensitization of 15 communities on child labour	Selected communities	Communities sensitized on child labour				2,000.00			SWCD	Central Admin
82.	Organize a workshop on Sexual Reproductive Health and Women Leadership skills and train 200 women in IGA in 10 and observe International Women's day Celebration,		Organize a workshop on Sexual Reproductive Health and Women Leadership skills and train 200 women in IGA in 10 and observe International Women's day Celebration					4,000		SWCD	SWCD
83.	Procure office equipment/Stationeries (toners, credit/data, office furniture and Maintenance/Service of office equipment		Procure office equipment/Stationeries (toners, credit/data, office furniture and Maintenance/Service of office equipment					2,000		SWCD	SWCD
84.	Build capacity of PWDs to be able to report perpetrators of GBV		Build capacity of PWDs to be able to report perpetrators of GBV					2,000		SWCD	SWCD
85.	Provide vocational skills, training and support for PWDs on IGA (Economic Empowerment)		Support for meetings, conference, seminars, workshops of PWDs and observe Disability					135,000		SWCD	SWCD
86.	Support for meetings, conference, seminars, workshops of PWDs and		Support for meetings, conference, seminars,					12,500		SWCD	SWCD

No.	Activities	Location	Output Indicators	Time Schedule	Indicative Budget (GHS)				Implementing Agencies	
					GoG	DDF	IGF	DACP	Donor	Local
3.ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENT										
DISTRICT DEPARTMENT OF WORKS (DWD)										
90	Purchase of smith hammer	Mankranso	Smith Hammer purchased						5,200.00	AASWDA DWD
91	Fuel for regular inspection monitoring of projects and data base wide and road inventory	District Wide	Fuel for regular inspection monitoring of projects and data base and road inventory provided					5,000.00	8,500.00	AASWDA DWD
92	Procurement of office tools	Mankranso	Office tools procured						4,300.00	AASWDA DWD
93	Reshaping of Selected feeder roads in the district by Assembly	Selected communities	Feeder roads reshaped						5,000.00	AASWDA DWD
94	Assembly's Support to Community initiated projects(Self Help)	Affected communities	Assembly supported community initiated projects						100,000.00	AASWDA DWD
95	Support to Community initiated projects(Self Help) (MIP)	Affected communities	Self help projects supported						96,487.50	AASWDA DWD
									200,000.00	AASWDA DWD

114 Support Activities of WASH programs	WASH programs supported					2,000	15,000	DEHO/District CE/DCID/Assembly
SUB-TOTALS						9,300.00	120,000.00	

No. Activities	Location	Output Indicators	Time Schedule	Indicative Budget (GHS)					Implementing Agencies	
				GoG	DDF	IGF	DACF	Donor	Lead	Collab.
3. ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENT										
PHYSICAL PLANNING DEPARTMENT										
115	Organization of Stakeholders' forum on proper usage of land	District Wide				7,000.00				PPD AASW DA
116	Preparation and registering of title deeds for landed properties in the District	District Wide						10,000.00		PPD AASW DA
117	Undertake Structural development framework, Spatial plan, and local plans	District wide						20,000.00		PPD AASW DA
118	Undertake monthly Technical Sub-committee and Statutory Planning Committee meetings	District Wide				8,000.00		3,000.00	45,000.00	PPD AASW DA
119	Embark on the implementation of the Street naming and Property Addressing system by Dec 2024	District Wide							6,000.00	PPD AASW DA
120	Provide support to prepare four(4) Local planning schemes	District				7,000.00			2,000.00	PPD AASW DA
121	Implementation of Physical Planning administrative activities-Support	Physical Department				5,000		5,000	5,000	PPD AASW DA

126	Tree planting Exercise	District Wide	Tree planting Exercise conducted					3,000.00	7,000.00	2,000.00	NADMO	AASWDA / Forestry Commission/DVGs
127	Disaster Day Celebration	District	Disaster Day Celebrated					9,000.00	10,000.00	3,000.00	NADMO	AASWDA / DVGe/FC GHS/ GNFS
128	Training Rescue clubs	District Wide	Rescue Clubs trained					6,000.00	8,000.00	2,000.00	NADMO	GNFS
129	Training of Fire Volunteers	District Wide	Fire volunteers trained					6,000.00	9,000.00	2,000.00	NADMO	GHS/DVG S/GNFS
130	Education program On Health C.S.M./ HIV /AIDS Anti-Bush Fire Campaign HIV / AIDS	District Wide	Education program On Health C.S.M./ HIV /AIDS Anti-Bush Fire Campaign HIV / AIDS conducted					8,000.00	9,000.00	2,500.00	NADMO	GHS/GNF S/DVGs
131	Organise quarterly public awareness campaign on climate change activities		Quarterly public awareness on climate change activities campaigned					9,500.00	2,000.00	2,000.00	NADMO	GNFS/DVGs
132	Sensitisation of the public on disaster and safeguard actions		Sensitisation of the public on disaster and safeguard actions					10,000.00	3,000.00	3,000.00	NADMO	GNFS/DVGs

133	Purchase of relief item for disaster victims												20,000,000	NADMO GENES/DV Co	
SUB-TOTALS													52,000,67,000,00 00	20,500,000	
Activities	Location	Output Indicators	Time Schedule 1 st 2 ^d 3 ^r 4 th a b c d e	GoG	DDE	IGF	DACF	Donor	Lead	Cofabs.					
3. ENVIRONMENT,INFRASTRUCTURE AND HUMAN SETTLEMENT															
FORESTRY DEPARTMENT															
134	Modified Taungya System (MTS)	Tano Offin Tano Bepo		Modified System implemented	Taungya (MTS)			400.00						FC	-
135	VEA implementation	Tano Offin		VEA Implemented				100,000.00						FC	-
136	Plantation Private Development (PPP)	Tano Bepo, Tano Offin		Plantation Private Development				-						FC	-
137	Green Ghana	Tano Offin		Green Ghana implemented				140,000.00						FC	-
138	Trees on Farms	Cocoa Farms		Trees planted on farms				25,000.00							
139	Support for Community Natural Resource Management Area groups (CREMA)			Support for Community Natural Resource Management Area groups (CREMA)				5,000							

No.	Activities	Location	Output Indicators	Time Schedule 1 st 2 nd 3 rd 4 th	Indicative Budget (GHS)					Implementing Agencies	
					GoG	DDF	IGF	DACF	Donor	Lead	Collab.
4. GOVERNANCE, COORUPTION AND ACCOUNTABILITY											
CENTRAL ADMINISTRATION											
165	Provision for Donations and Other Social Responsibilities (Chiefs, security agencies etc.)	District Wide	Security and other social responsibilities provided					10,000.00		DFO	AASW DA
166	Gazetting fee-fixing resolution	District-Wide	Fee fixing resolution gazette					10,000.00		AASWD A	DFO
167	Provide for the payment of utilities on official transactions	District wide	Utility bills paid					30,000.00		AASWD A	DFO
168	Feeding and canteen services for official meetings	District	Feeding and canteen services for official meetings				13,000.00			AASWD A	DPU
169	Allocation to cater for Legal Expenses by the Assembly		Allocation to cater for Legal Expenses by the Assembly				2,500.00	8,000		ADMIN UNIT	AASW DA
170	Preparation and Implementation of RIAP, Composite budget and MTDP for 2024-2027	District	Preparation and implementation of RIAP, Composite budget and MTDP for 2024-2027				20,000.00	53,000		DPCU	AASW DA
171	Day trip Allowance for official assignments (other T&T)									AASWD A	DFO
172	Service of state protocol									AASWD A	DFO

No.	Activities	Location	Output Indicators	Time Schedule	Indicative Budget (GHS)				Implementing Agencies	
					GoG	DDF	IGF	DACF	Donor	Lead Collabor.
				1 st 2 nd 3 rd 4 th						
4. GOVERNANCE, CORRUPTION AND ACCOUNTABILITY										
FINANCE DEPARTMENT										
179	Contract Appointment/Payment of commission to revenue collectors	Mankran so	Compensations paid				35,000.00		AASW DA	DFO
180	Purchase of Value Books for revenue collection	Mankran so	Value books purchased				10,000.00	10,000.00	AASW DA	DFO
181	Established Post-GOG Paid Salaries									
182	Construction and Installation of revenue Barriers	District wide	Revenue barriers installed				5,000.00		AASW REV. DA	
183	Allocation to cater for submissions of Financial statements and reports	Mankran so	Financial statement and reports submitted				5,000.00		AASW DA	DFO
184	Bank charges	Mankran so	Bank charges paid				1,500.00	2,000.00	AASW DA	DFO
185	Provide for security ration	District-Wide	Security ration provided for					10,000.00	DDF	DA
186	Allocation to cater for Internal Audit and Audit Committee operations							5,000.00		

191	Recruitment and Re-engagement	Mainframe Recruitment and re-engagement done					152,760.00		AASWD	HRD
192	Provide for capacity building of staff and staff and Honorable Assembly members	District Wide Assembly members built tick					3,250.00		HRD	AASW DA
193	Provide for staff welfare expenses	District Wide				11,000.00			DFD	DA
194	Staff Durbur						5,000		HRD	AASW DA
	SUB-TOTALS					2,511.74	185,440.00			